

# AUSTRALIAN COMMISSION ON SAFETY AND QUALITY IN HEALTH CARE

TRIM Ref: D19-32630

## DEED OF VARIATION No. 1

Between the

**AUSTRALIAN COMMISSION ON SAFETY AND QUALITY IN HEALTH CARE**  
(ABN 97 250 687 371) of Level 5, 255 Elizabeth Street, Sydney NSW 2000 (the Commission)

and

**Macquarie University**  
(ABN 90 952 801 237) of Level 6, 75 Talavera Road, Macquarie University (the Service Provider)

### RECITALS:

- A. The parties entered into the Deed of Standing Offer A201810-04 in relation to Health Data Analysis ('the Principal Agreement')
- B. Pursuant to the Principal Agreement, the Commission issued an Official Order to Macquarie University for services relating to provision of an epidemiological interpretation and data analysis on sepsis dated 11 October 2019 ('Official Order').
- C. The Official Order states that no variation is binding unless it is agreed in writing between the parties.

### OPERATIVE PART:

1. The parties vary the Official Order as follows:
  - (a) On page one of the Official Order, delete the fees and insert the following:  
**\$63,049.00 (Cost) plus \$6,304.90 (GST) totalling \$69,353.90 TOTAL COST (GST Incl)**
  - (b) On page one of the Official Order, delete '20 December 2019' and insert the date:  
28 February 2020
  - (c) In Item 2: Ordered Services of the Official Order, delete the numbered dot points and replace with the following:
    1. **Data extraction, cleaning and manipulation** –
      - a. Extract data from the APCNMDS as required, for extractions/cleaning/manipulations not completed by the Commission
      - b. identify sepsis cases based on different definitions using ICD-10-AM codes
    2. **Data analysis** – taking into account the age-adjusted mortality rates, and the sepsis rates for all hospital admissions and for the Australian population. Patient demographic data, hospital stay information, type of wards,

procedure codes, mode of separation and ICD-10-AM codes for organ dysfunction and other related comorbidities will also be utilised in the analysis. In addition, relative socio-economic status and remoteness will be examined.

3. **Prepare for interviews** – develop semi-structured interview questions in consultation with the Commission, who will seek and introduce the interview nominees to Macquarie University to organise interviews
  4. **Conduct interviews, interpret and summarise findings** –
    - a. conduct up to ten interviews, including background information gathering, and organise the transcriptions
    - b. analyse interview transcriptions, interpret and summarise findings into the report
  5. **Draft Report** – providing epidemiological investigation and interpretation of variation in sepsis mortality and incidence rates, and will be provided to the Commission who will provide timely feedback for incorporation into the final report
  6. **Final Report** – providing epidemiological investigation and interpretation of variation in sepsis mortality and incidence rates, in accordance with the Commission’s style guide.
  7. Meeting with the Commission as required.
- (d) In Item 5: Commencement and Time Frame of the Official Order, delete the contents after the words ‘Time frame:’ and insert the following:

The contract will conclude on 28 February 2020.

The estimated due date of key deliverables is as follows;

<b>Deliverable</b>	<b>Estimated due date</b>
1. Planned report structure and initial analysis and draft questions for negotiation with Commission	31 October 2019
2. Finalise questions for interviews	5 November 2019
3. Conduct interviews	As required – dependent on availability of interviewees (Commission to seek and introduce nominees, Macquarie University to schedule interviews)
4. Draft report	13 November 2019 (5 working days after completing the last interview)
5. Final report	29 November 2019 (or 5 working days after receiving the feedback from the Commission)

- (e) Delete Item 7: Fees, allowances and costs and replace with the following:

Fees are as per Item 4 under Schedule 1 of the Deed of Standing Offer A201810-04.

An invoice must be submitted within 20 Business Days of completing the Ordered Services.

The total fee for the Service is \$69,353.90 (GST inclusive) payable by the following Instalments:

<b>Pay.no.</b>	<b>Deliverable</b>	<b>Amount</b>	<b>GST</b>	<b>TOTAL</b>
1	Planned report structure and initial analysis, prepare interview questions	\$9,449.40	\$944.94	\$10,394.34
2	Prepare and conduct up to ten interviews	\$15,802.00	\$1,580.20	\$17,382.20
3	Draft report, including summarising findings of completed interviews	\$18,898.80	\$1,889.88	\$20,788.68
4	Final Report	\$18,898.80	\$1,889.88	\$20,788.68
	<b>TOTAL</b>	<b>\$63,049.00</b>	<b>\$6,304.90</b>	<b>\$69,353.90</b>

Total expenditure under this contract will not exceed \$69,353.90 inclusive of fees, charges, allowances, costs and GST.

2. This Deed of Variation takes effect on and from the date it is signed by the last party to do so.
3. The Official Order, as amended by this Deed of Variation, and the Principal Agreement, constitute the entire agreement between the parties.

This Deed of Variation is EXECUTED as a Deed.

**Signed** on behalf of the **AUSTRALIAN COMMISSION ON SAFETY AND QUALITY IN HEALTH CARE** (ABN 97 250 687 371)

by its authorised signatory on:

\_\_\_\_\_  
*Date*

by:

**Mike Wallace**

\_\_\_\_\_  
*Printed name of signatory*

\_\_\_\_\_  
*Signature*

**Chief Operating Officer**

\_\_\_\_\_  
*Position of signatory*

in the presence of:

\_\_\_\_\_  
*Printed name of witness*

\_\_\_\_\_  
*Signature of witness*

**Signed by Macquarie University** (ABN 90 952 801 237)

by its authorised signatory on:

\_\_\_\_\_  
*Date*

by:

\_\_\_\_\_  
*Printed name of Director*

\_\_\_\_\_  
*Signature of Director*

and:

\_\_\_\_\_  
*Printed name of Director / Secretary*

\_\_\_\_\_  
*Signature of Director / Secretary*